### Cosumnes Groundwater Authority Meeting of the Board of Directors Agenda

When: 8:30 am – 11:30 am, Wednesday, May 1, 2024

- Where: Galt Police Department Community Room 455 Industrial Drive Galt, CA 95632
- Zoom: Via Zoom: <u>https://us02web.zoom.us/j/85653148920</u> Meeting ID: 856 5314 8920 Call in Number: 1-669-444-9171

PUBLIC COMMENT – Any member of the public may address the Board concerning any matter on the agenda before or during its consideration of the matter. Public comment is limited to three (3) minutes per person. For good cause, the Board Chair may waive these limitations.

ACCESSIBILITY - If you have a disability and require a reasonable accommodation to fully participate in this event, please contact CGA Staff before the day of the meeting via email [info@CosumnesGroundwater.org] or telephone [916-526-5447] to discuss your accessibility needs.

### Call to Order (10 minutes)

1. Introductions

a. Determine if Quorum is Present

### Consent Calendar

- 2. Consent Items (10 minutes)
  - a. Agenda May 1, 2024
  - b. Minutes April 3, 2024
  - c. Financial/Treasurer's Report May 2024

### **Regular Business Action Items**

- 3. Draft FY 24-25 Work Plan
- 4. Draft Staffing Services Agreement
- 5. Draft FY 24-25 CGA Budget

### Informational Items (30 minutes)

- 6. SGMA/GSP Implementation Update
  - a. Spring Groundwater Monitoring Update
- 7. Committee Reports
  - a. O & E Committee
- 8. CGA Staff Report
  - a. CGA Board Election
  - b. Water Forum 2.0 Groundwater Workshop
- 9. CGA Counsel Report
- 10. DWR North Central Regional Office Update
- 11. Director/Member GSA Comments
- 12. Upcoming Agenda Items

### **Public Comment on Non-Agenda Items** (Limit of 3 minutes per speaker)

<u>13.</u> Public Comment: Comment will be received for items not on the agenda, but within the jurisdiction of the agency. The Board will hear comment but may not act on issues raised on non-agenda items.

### **Identification of items for future meetings**

The Board approved the following future agenda items by consensus:

- Final FY 24-25 Work Plan
- Final FY 24-24 Draft Budget
- Final Staff Services Agreement
- CGA Board Election

### Adjourn Meeting

Meeting Minutes April 3, 2024 - 8:30am

\*\* A recording of this meeting can be found on the CGA website at: <u>https://www.cosumnesgroundwater.org/meetings/</u>

### Call to Order: 8:42am

1) Introductions / Determine if Quorum is Present

Directors in Attendance: Gary Thomas , Leo VanWarmerdam, Chris Hunley, John Mulrooney, Herb Garms, Gary Silva, Jay Vandenburg, Rick Ferriera, Mike Wackman, Mark Stretars, Lindsey Carter, Pat Hume

### **Regular Business Action Items**

2) Consent Items

- a. Agenda April 3, 2024
- b. Minutes March 6, 2023
- c. Financial Report April
   \*Treasurer's Report

Director Thomas moved to approve the Agenda and Minutes. Director Stretars seconded the motion. The motion passed with all in favor.

Treasurer Rick Ferriera provided a report/update on CGA Financials including current invoices, Profit and Loss statements and the Budget vs. Actuals. A reserve pot still needs to be developed for CGA as spelled out in our annual budget for \$70,000. CGA will be looking into acquiring a credit card via Five Star Bank to make payments easier. The treasurer is now set up online via Quickbooks and Five Star Bank and has access to the accounts.

Director Thomas moved to approve the Financial Report. Director VanWarmerdam seconded the motion. The motion passed with all in favor.

### **Regular Business Action Items**

3) DWR PGSP 5-Year Period Review and Plan Amendment Process Presentation Chelsea Spier from DWR presented on the GSP 5-Year update and discussed the recommended actions which are more in line with a required action. The Tulare Basin has not met these recommendations and the state is having to intervene on their behalf. Chelsea discussed the purpose of this guidance, the plan amendments options, what a periodic review consists of and expectations for the corrective actions.

### 4) CGA Cost of Service Study Development Update

Ryan Aston from SCI Consulting Group presented a final update on the CGA Cost of Service Study to the Board. The Board looked over the proposed cost allocations and the implementation timeline. There was a discussion regarding the budget and updating it once the Financial Ad Hoc Committee approves a budget for the new fiscal year. Each GSA can work with Ryan in the future if they need consultation. There was an overall consensus to a Prop 26 approach and a flat rate of \$35.58 per entity for Public Water Systems fees. The Board also discussed how filling data gaps will be a GSA priority for CGA and that a community meeting may be the next step if CGA decides to move forward with that approach.

Director Hume moved to approve the Final Fee Study with the public water systems entity charge included. Director Thomas seconded the motion. The motion passed with all in favor.

### 5) Letter of Agreement - Water Services

The Board discussed the Galt Irrigation District's request for a Letter of Agreement (LOA) from the Bureau of Reclamation to draft a temporary water supply contract from the American River Division of the Central Valley Project which would allow access to an expanded surface water supply and potentially decrease groundwater usage in the basin. As this is a mutually beneficial agreement for the entire Cosumnes Subbasin, Galt ID is requesting CGA as an entity to provide the \$5,000 deposit to the Reclamation. The LOA would be effective until February 28, 2025. CGA may be able to be the applicant next year if we decide to apply again.

Director Thomas moved to approve and pay the \$5,000 deposit for the LOA. Director Silva seconded the motion. The motion passed with all in favor.

### Informational Items

6) SGMA/GSP Implementation Update

Staff provided the Board with a brief update on the Spring Groundwater Monitoring efforts with a reminder to send EKI the data once collected to process as part of the Annual Report. CGA Staff sent out the monitoring guidelines, data and information to each GSA via email so they may conduct their own monitoring this Spring. Mid-April is the suggested timeline for the Groundwater Monitoring for Spring 2024. EKIalso provided a 3-month look ahead of activities and actions they will be focused on, per the Board's request.

### 7) Committee Reports

The Outreach and Engagement Committee Chair, Teresa Flewellyn, presented a report on the recent O & E meeting. The committee is working on a draft Spring Newsletter and as well as discussing future events for the new fiscal year. The Farmer's Survey was also completed and the results will be shared with the Board.

8) CGA Staff Reports

CGA Staff provided a list of questions for the Board to consider as we head into the Fiscal year 24 - 25. These questions regard staffing changes and whether a General Manager should or can be hired for CGA. Staff also reminded the Board that Chair and Vice Chair elections will need to be held in June 2024.

9) CGA Counsel Reports None.

10) DWR North Central Regional Office Update DWR update provided via a memo in the <u>Agenda Packet</u>

13) Director/Member GSA Comments None.

### 14) Upcoming Agenda Items

The following items were identified:

- Draft FY 24-25 Work Plan
- FY 24-24 Draft Budget
- Draft Staff Services Agreement
- CGA Board Election

#### Public Comment on Non-Agenda Items

15) Public Comment

### Adjourn Meeting

Chair Hunley adjourned the meeting by consensus at 11:22am.

## REGULAR MEETINGS OF CGA ARE HELD ON THE 1ST WEDNESDAY OF EACH MONTH. THE NEXT MEETING WILL BE HELD ON May 1, 2024 AT 8:30AM.

### Cosumnes Groundwater Authority

### Accounts Payable

As of April 26, 2024

VENDOR	MEMO/DESCRIPTION	AMOUNT	DATE
Current			
Sloughhouse Resource Conservation District	April 2024 Staff Support Services	6,229.82	04/26/2024
EKI Environment & Water	EKI March 2024 Invoice	5,537.48	04/26/2024
Downey Brand	Legal Services through March 2024	4,416.00	04/26/2024
Total for Current		\$16,183.30	
TOTAL		\$16,183.30	

### Cosumnes Groundwater Authority

### **Balance Sheet**

As of April 26, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Money Market	70,000.00
Public Checking (4246) - 1	152,994.58
Total Bank Accounts	\$222,994.58
Accounts Receivable	
Accounts Receivable (A/R)	274,044.02
Total Accounts Receivable	\$274,044.02
Total Current Assets	\$497,038.60
TOTAL ASSETS	\$497,038.60
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Current Liabilities Accounts Payable	
	16,183.30
Accounts Payable	16,183.30 <b>\$16,183.30</b>
Accounts Payable Accounts Payable (A/P)	-
Accounts Payable Accounts Payable (A/P) Total Accounts Payable	\$16,183.30
Accounts Payable Accounts Payable (A/P) Total Accounts Payable Total Current Liabilities Total Liabilities	\$16,183.30 \$16,183.30
Accounts Payable Accounts Payable (A/P) Total Accounts Payable Total Current Liabilities	\$16,183.30 \$16,183.30
Accounts Payable Accounts Payable (A/P) Total Accounts Payable Total Current Liabilities Total Liabilities Equity	\$16,183.30 \$16,183.30 \$16,183.30
Accounts Payable Accounts Payable (A/P) Total Accounts Payable Total Current Liabilities Total Liabilities Equity Opening Balance Equity	\$16,183.30 \$16,183.30 \$16,183.30 \$16,183.30
Accounts Payable Accounts Payable (A/P) Total Accounts Payable Total Current Liabilities Total Liabilities Equity Opening Balance Equity Retained Earnings	\$16,183.30 \$16,183.30 \$16,183.30 0.00 346,865.35

### Cosumnes Groundwater Authority

### Budget vs. Actuals: FY 23 - 24 Budget - FY24 P&L

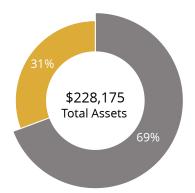
July 2023 - June 2024

		TC	DTAL	
	ACTUAL	BUDGET	OVER BUDGET	REMAINING
Income				
4100 Member Contributions	446,764.36	425,730.00	21,034.36	-21,034.36
Services	1,500.00		1,500.00	-1,500.00
Total Income	\$448,264.36	\$425,730.00	\$22,534.36	\$ -22,534.36
GROSS PROFIT	\$448,264.36	\$425,730.00	\$22,534.36	\$ -22,534.36
Expenses				
5000 Staff Personnel Expenses (Contract)				
Personnel - SRCD	97,329.86	136,000.00	-38,670.14	38,670.14
Personnel - SSCAWA	6,380.00		6,380.00	-6,380.00
Total 5000 Staff Personnel Expenses (Contract)	103,709.86	136,000.00	-32,290.14	32,290.14
5010 Facilitation Support / Establish Organization		2,000.00	-2,000.00	2,000.00
5100 Legal Services	30,289.28	30,000.00	289.28	-289.28
5200 Public Outreach	1,222.90	2,500.00	-1,277.10	1,277.10
5400 Annual Report Technical Support	32,514.04	33,000.00	-485.96	485.96
5410 Data Management System	999.18	2,000.00	-1,000.82	1,000.82
5420 Other Technical Support	48,493.67	75,000.00	-26,506.33	26,506.33
5430 Monitoring	8,203.75	15,000.00	-6,796.25	6,796.25
5500 Miscellaneous. Expenses	2,339.62	3,000.00	-660.38	660.38
5600 Financial Audit and Accounting Services	9,300.00	20,000.00	-10,700.00	10,700.00
5650 Funding Study Development	42,957.06	65,000.00	-22,042.94	22,042.94
5700 Data Gaps	29,245.05	40,000.00	-10,754.95	10,754.95
5900 Folsom Water Application	5,000.00		5,000.00	-5,000.00
Total Expenses	\$314,274.41	\$423,500.00	\$ -109,225.59	\$109,225.59
NET OPERATING INCOME	\$133,989.95	\$2,230.00	\$131,759.95	\$ -131,759.95
NET INCOME	\$133,989.95	\$2,230.00	\$131,759.95	\$ -131,759.95



ACCOUNTS	
Available: \$228,174.58 ⑦ Current: \$228,174.58 ⑦	
Five Star Bank Public Checking Available Balance Current Balance	<b>\$158,174.58</b> \$158,174.58
Five Star Bank Public Money Market Available Balance Current Balance	<b>\$70,000.00</b> \$70,000.00

### ASSET SUMMARY



# Public Checking

69.32%

Available Balance	\$158,174.58
Current Balance	\$158,174.58

Agenda Date:	May 1, 2024
Agenda Item #: Agenda Item Subject:	1 Draft FY 24-25 Work Plan
То:	CGA Board of Directors
From:	CGA Staff
CGA Staff Report	

### Fiscal Year 2024-2025 Work Plan and Staffing Needs:

CGA Staff and leadership have developed a Fiscal Year 2024-2025 Work Plan to inform the development of key operational documents such as the yearly budget and staff services agreement (Sloughhouse RCD staff services agreement expires annually on June 30, 2024).

The Work Plan is designed to be in line with the GSP recommendations and 5-year Period Review to ensure we are staying on task and completing our outlined goals.

Link: FY 24-25 Draft Work Plan

### Staff Recommendations:

Provide feedback on the 24-25 Work Plan to be finalized and adopted at the June 2024 Board meeting.

# <u>Cosumnes Groundwater Authority: DRAFT July 2024 – June 2025 Work Plan</u>

	Monthly	July/August	September/ October	November/ December	January/February	March/April	May/June
<u>Operations</u> Board, Staff	Financial Report (Staff, Treasurer, Board) Bi-monthly Board Meetings (Staff, Board)	Adopt Long Term Member Contribution Agreement (Board)Finalize FY 23 Audit (Staff, Board)Start FY 24 Audit (Staff, Board)Submit Direct Levy Data (groundwater fee) to Sacramento County Department of Finance (GSAs)			Finalize FY 24 Audit (Staff, Board)	Review Draft FY 25-26 Budget (Staff, Treasurer)	Adopt FY 25-26 Budget (Board) CGA Member Contributions Due by End of June (GSAs)
Outreach and Engagement Staff, O&E Cmte., CAC Cmte.	Response to Public Questions (Staff), Website Management (Staff) Informational Sessions Schedule Periodically	O&E Meeting: TBD (Staff, O&E)	<b>Public Workshop or Event</b> TBD (Staff, O&E)	O&E Meeting: TBD (Staff, O&E)		O&E Meeting: TBD (Staff, O&E) Public Workshop or Event TBD (Staff, O&E)	
SGMA Implementation Board, Staff, PMA Cmte.		<ul> <li>Monitoring Network: Update access agreements, explore technology improvements, develop WY 25 work plan (GSAs), implement GSP-action plan in response to MT exceedances identified from Spring WY 24 monitoring event (if any), and evaluate monitoring network.</li> <li>Data Gap Filling: Itemize and prioritize data gap filling tasks</li> <li>DWR Corrective Actions: Develop approach, prioritization, and schedule to address DWR's Recommended Corrective Actions.</li> <li>GSP Evaluation: Prepare draft task list and schedule to evaluate and update GSP.</li> </ul>	<ul> <li>Fall (WY 25) Monitoring Event (GSAs – Data Due to CGA by 12/31/24)</li> <li>Data Gap Filling: Finalize and initiate data gap filling plan.</li> <li>DWR Corrective Actions: Finalize and initiate plan to address DWR's Recommended Corrective Actions.</li> <li>GSP Evaluation: Finalize plan for periodic GSP Evaluation and update and prioritize tasks.</li> </ul>	<ul> <li>Monitoring Network: Implement GSP-action plan in response to MT exceedances identified from Fall WY 25 monitoring event (if any) and evaluate monitoring network.</li> <li>Annual Report: Approve report preparation schedule and receive Request for Information.</li> <li>Data Gap Filling: Implement data gap filling tasks per CGA approved plan and schedule.</li> <li>DWR Corrective Actions: Address DWR's Recommended Corrective Actions per CGA approved plan.</li> </ul>	<ul> <li>Monitoring Network: Implement GSP-action plan in response to MT exceedances identified from monitoring events (if any),</li> <li>Annual Report: Status report on Annual Report data compilation and reporting.</li> <li>Data Gap Filling: Implement data gap filling tasks per CGA approved plan and schedule.</li> <li>DWR Corrective Actions: Address DWR's Recommended Corrective Actions per CGA approved plan.</li> <li>GSP Evaluation: Implement prioritized tasks to evaluate and</li> </ul>	Submit GSP WY 2024 Annual Report (Staff, Consultants) Spring (WY 25) Monitoring Event (GSAs – Data Due to CGA by 5/31/25) Data Gap Filling: Implement data gap filling tasks per CGA approved plan and schedule. DWR Corrective Actions: Address DWR's	Monitoring Network: Implement GSP-action plan in response to MT exceedances identified from Spring WY 25 monitoring event (if any) and evaluate monitoring network. Data Gap Filling: Implement data gap filling tasks per CGA approved plan and schedule. DWR Corrective Actions: Address DWR's Recommended Corrective Actions

		<b>GSP Evaluation:</b> Implement prioritized tasks to evaluate an	-	Corrective Actions per	per CGA approved plan.
		update GSP per CGA approved plan.		CGA approved plan.	GSP Evaluation:
				GSP Evaluation:	Implement
				Implement prioritized tasks to evaluate and	prioritized tasks to
				update GSP per CGA	evaluate and update GSP per CGA
				approved plan.	approved plan.
Other	Indicates a major SGMA/CGA milestone.				

Agenda Date:	May 1, 2024
Agenda Item #:	4
Agenda Item Subject:	Draft 24-25 Staffing Services Agreement
To:	CGA Board of Directors
From:	CGA Staff

### **Background**

Building off Board discussions in March and April, Finance Ad Hoc Committee and O&E Committee meetings, and further discussions between CGA leadership and Staff, the following documents have been developed (and are attached) to ensure CGA is properly staffed for the 24-25 Fiscal Year.

Link: Draft 24-25 Staffing Services Agreement

### **Recommendations**

• Provide feedback on Draft Staffing Services Agreement in preparation for adoption in June 2024

### Cosumnes Groundwater Authority and Sloughhouse Resource Conservation District Administrative Services Agreement

THIS AGREEMENT is made this 5<sup>th</sup> day of June, 2024 between COSUMNES GROUNDWATER AUTHORITY ("CGA"), a California Joint Powers Authority, by and through its Board of Directors, and SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT ("SRCD"), a California Resource Conservation District and a signatory to the CGA Joint Powers Agreement, by and through its Board of Directors.

### RECITALS

WHEREAS, CGA and SRCD are independent public agencies, each participating in water management and planning within their respective boundaries; and

WHEREAS, the Parties wish to take advantage of staffing and management efficiencies potentially available to them, while providing for effective and locally knowledgeable management services within the groundwater basin; and

WHEREAS, CGA wishes to contract with SRCD to provide it certain management and watershed coordination services as delineated herein; and

**WHEREAS**, the services provided herein would be performed at the direction of the CGA Board, for the benefit of CGA and its members, including SRCD; and

**WHEREAS**, the Parties have the authority to contract for these services under the CGA Joint Powers Agreement and applicable provisions of California law; and

**WHEREAS**, the Districts intend for this initial Agreement to serve as a trial period for potential future cooperation.

### AGREEMENT

NOW, THEREFORE, the Parties agree as follows:

1. **Recitals.** The Recitals above are incorporated and adopted as if fully set out herein.

2. Term of Agreement: The initial term of this Agreement shall commence on July 1, 2024 or the date of its execution by both districts noted in the opening paragraph above, whichever comes later, and continues until June 30, 2025. The initial term of this Agreement may be extended upon approval by the governing Board of each Party.

**3. Services to be Performed**: SRCD will provide staffing to perform the services identified in Exhibit A, according to the rate schedule provided therein.

4. Costs: There will be no additional fee for costs or office space. The Parties will

negotiate additional costs/fee share for shared facilities, equipment and projects as the need arises.

5. **Billing**: For the initial term of this Agreement, SRCD shall bill CGA for services provided on an hourly basis. SRCD will send CGA a monthly statement of the fees & costs incurred under this Agreement. SRCD's statements will clearly describe the basis for all charges and will itemize costs and expenses attributed to CGA under this Agreement. In the event that CGA objects to any fee or expense item, the Parties shall immediately meet and confer in an attempt to resolve the disagreement in an amicable fashion.

6. Relationship of Staff to Board/District: For the term of the Agreement, SRCD staff will remain SRCD employees. Nothing in this Agreement shall be construed as creating an employer-employee relationship between SRCD staff and CGA. The parties recognize that management and policy determinations for each Party are carried out under the direction and control of that entity's governing boards.

7. **Conflicts between Parties:** The Parties recognize that CGA and SRCD are each a distinct legal entity, and from time to time, their positions on items of mutual concern may differ. In the event of a conflict between the interests of the Districts, either presently occurring or potential, the Chair of each Board shall meet and confer in order to resolve the issue and develop a plan for staffing on that issue. In no case shall staff be required or expected to prioritize competing interests of the two Districts.

8. Indemnity. Each Party agrees, to the fullest extent permitted by law, to indemnify and hold the other Party and its trustees, officers, employees, agents or authorized volunteers harmless from any and all damages, liability or costs (including attorneys' fees and costs of defense) to the extent caused by the indemnifying Party's own negligent acts, errors or omissions or the negligent acts, errors or omissions of its contractors or sub-contractors or others for whom the indemnifying Party is legally liable.

9. Early Termination of the Agreement: The Agreement may be mutually terminated by the Parties at any time. The Agreement may be terminated by either party upon 60 days written notice of the termination. In the event of an early termination of this Agreement, the parties agree to cooperate in transitioning the services provided under this Agreement back to the respective parties. Termination shall not relieve any Party of its financial obligations arising under this Agreement prior to the effective date of the termination, including but not limited to financial obligations or guarantees for loans provided by individual Parties, if applicable.

### GENERAL

**10.** Entire Agreement. This MOA constitutes the entire agreement between the Parties and supersedes all prior agreements and understandings, written or oral. This MOA may be amended from time to time by written agreement executed by the Parties.

**11.** Severability. If one or more clauses, sentences, paragraphs or provisions of this MOA are held to be unlawful, invalid or unenforceable, it is hereby agreed by the Parties that the remainder of the MOA shall not be affected thereby. Such clauses, sentences, paragraphs or

provisions shall be deemed reformed so as to be lawful, valid and enforced to the maximum extent possible.

12. Headings. The paragraph headings used in this MOA are intended for convenience only and shall not be used in interpreting this MOA or in determining any of the rights or obligations of the Parties to this MOA.

**13.** Construction and Interpretation. This MOA has been arrived at through negotiation and each Party has had a full and fair opportunity to revise the terms of this MOA. As a result, the normal rule of construction that any ambiguities are to be resolved against the drafting Party shall not apply in the construction or interpretation of this MOA.

14. Waivers. Waiver of any breach or default hereunder shall not constitute a continuing waiver or a waiver of any subsequent breach either of the same or of another provision of this Agreement and forbearance to enforce one or more of the remedies provided in this MOA shall not be deemed to be a waiver of that remedy.

**15.** Third Party Beneficiaries. This MOA shall not create any right or interest in any non-Party or in any member of the public as a third party beneficiary.

16. Counterparts. This MOA may be executed by the Parties in separate counterparts, each of which when so executed and delivered shall be an original. All such counterparts shall together constitute but one and the same instrument.

IN WITNESS	WHEREOF, the P	arties hereto have	e executed this A	Agreement:

Herb Garms, Chair Sloughhouse Resource Conservation District	Dated:

Chris Hunley, Chair			
Cosumnes Groundwater Authority	Dated:		

EXHIBIT A

### **SERVICES TO BE PROVIDED**

Task 1: Serve as Cosumnes Groundwater Authority Secretary/Board Clerk

i. Assist the Board of Directors in carrying out their policies and procedures while

ii. serving as the Board Clerk.

### Task 2: SGMA Activities

Confer with contractors to ensure that the CGA Board is staying on course to meet the corrective actions set up in the Groundwater Sustainability Plan.

Task 3: Outreach and Engagement

Serve as the Cosumnes Subbasin Public Information Officer and respond to all questions/requests from the public, media, and other stakeholders. Coordinate with GSA reps as warranted.

Coordinate the implementation of the Outreach and Engagement Committee.

Task 4: Contract and Fiscal Management

Work with the Cosumnes Groundwater Authority Treasurer. Provide oversight of Cosumnes Groundwater Authority contracts and finances.

#### Task 5: Miscellaneous

Work with the Board of Directors to identify staffing needs. Work collaboratively with the Cosumnes Subbasin Watershed Coordinator to ensure adequate staffing is provided to all tasks.

Other tasks and responsibilities identified by the Board of Directors and agreed to by Sloughhouse RCD.

Schedule	Hourly Rate	Total Monthly Hours	Total Monthly Costs
Board Meeting	\$75	80	\$6,000
Months			
Non-meeting Months	\$75	40	\$3,000

From:	CGA Staff
То:	CGA Board of Directors
Agenda Item #: Agenda Item Subject:	5 Draft FY 2024-2025 Budget
Agenda Date:	May 1, 2024

### **Background**

Building off Board discussions and Finance Ad Hoc Committee Meetings in March and April, CGA Staff has prepared the following draft budget for the Fiscal Year 2024-2025. This budget takes into account upcoming activities for the year, GSP recommendations, Reserve funds, the Fee Study and general operations.

### Link: Draft FY 24-25 Budget

### **Recommendations**

• Provide feedback on the Draft FY 24-25 Budget to be adopted in June 2024.

### FY 2024-2025 Cosumnes Groundwater Authority Budget

### Expenses - Regulatory and Operational Costs

Activity	Y 23-24 Budget oproved Dec '23)	F١	7 23-24 Projected	FY 24-25 Budget		
Personnel	\$ 136,000	\$	102,930	\$	70,000.00	
Legal	\$ 30,000	\$	33,000	\$	15,000.00	
Public Outreach Supplies	\$ 2,500	\$	1,500	\$	10,000.00	
Annual Report	\$ 33,000	\$	33,000	\$	33,000.00	
Data Management System	\$ 2,000	\$	1,000	\$	4,000.00	
EKI GSP Implementation Technical Support	\$ 75,000	\$	65,000	\$	50,000.00	
Groundwater Monitoring	\$ 15,000	\$	10,000	\$	4,500.00	
Office Supplies, Subscriptions & Miscellaneous	\$ 3,000	\$	2,500	\$	5,000.00	
Financial Audit	\$ 20,000	\$	20,000	\$	10,000.00	
Grant Funding Exploration	\$ -	\$	-	\$	5,000.00	
Post GSP Fee Establishment	\$ 65,000	\$	65,000	\$	-	
Data Gaps	\$ 40,000	\$	30,000	\$	30,000.00	
Responding to State's Comments	\$ 2,000	\$	-	\$	-	
Folsom Water Application	\$ 	\$	5,000	\$	5,000.00	
Contingency	\$ 10,000	\$	-	\$	10,000.00	
Totals	\$ 423,500	\$	368,930	\$	251,500.00	

Income - Member Contributions										
GSA		FY 21-22 Contributions dopted Dec '21)		2-23 Contibutions dopted June '22)	(	23-24 Approved Contributions dopted July '23)	FY	23-24 Received	(	FY 24-25 Contributions
City of Galt	\$	15,000	\$	15,000	\$	22,029	\$	22,029	\$	20,376
Amador CGMA	\$	5,000	\$	5,000	\$	5,000	\$	5,000	\$	10,558
Galt Irrigation District	\$	161,011	\$	162,640	\$	156,749	\$	-	\$	191,677
Clay Water District	\$	21,737	\$	21,737	\$	21,737	\$	-	\$	15,136
OH Water District	\$	23,241	\$	23,421	\$	23,241	\$	23,241	\$	31,352
Sloughhouse RCD	\$	148,402	\$	144,055	\$	148,402	\$	74,701	\$	166,405
County of Sacramento	\$	55,601	\$	56,190	\$	55,601	\$	35,242	\$	51,770
Total	\$	429,992	\$	428,043	\$	432,759	\$	160,213	\$	487,274

### **Expenses and Income Overview**

Category	FY	21-22 Year End Actual	F١	Y 22-23 Year End Actual	F	Y 23-24 Budget	FY	23-24 Projected	FY 24-25
Starting Balance	\$	-	\$	269,886	\$	337,296	\$	337,296	\$ 402,625
Expenses	\$	160,105	\$	360,633	\$	423,500	\$	368,930	\$ 251,500
Income	\$	429,991	\$	428,043	\$	432,759	\$	434,259	\$ 487,274
Difference	\$	269,886	\$	67,410	\$	9,259	\$	65,329	\$ 235,774
Year End Balance	\$	269,886	\$	337,296	\$	346,555	\$	402,625	\$ 638,399
GSP 5-Year Periodic Revi	\$	-			\$	70,000	\$	70,000	\$ 120,000
Operating Reserve	\$	-			\$	276,555	\$	332,625	\$ 518,399

Agenda Date: Agenda Item #: Agenda Item Subject:	May 1, 2024			
	SGMA/GSP Implementation Update			
То:	CGA Board of Directors			
From:	CGA Staff			
Background: Groundwater Monitoring				

### **Background: Groundwater Monitoring**

As of Spring 2024, GSA's conducted their own groundwater monitoring, collecting the data and should be in the process of sending it to EKI to process as part of the Annual Report.

CGA Staff sent out the monitoring guidelines, data and information to each GSA via email so they may conduct their own monitoring this Spring. Mid-April was the suggested timeline for the Groundwater Monitoring for Spring 2024.

EKI is still available to answer questions or assist if there is an issue with the monitoring. CGA Staff is also available to assist, as needed.

### Background: EKI 3-Month Look Ahead

Per recent discussions via the Board, EKI has put together a 3-month look ahead of activities and actions they will be focused on. This includes the spring groundwater monitoring, state reporting, attending meetings and general technical support to CGA. A 3-month look ahead will be provided at every Board meeting going forward.

Attachments: EKI 3-Month Look Ahead

	EKI's 3-Month Workplan					
Tacks		2024				
Tasks	May	June				
Task 1: Water Year Annual Report						
	-Review and process Spring 2024	-Present Spring 2024 m				
	monitoring data.	to CGA Board of Direct				
Task 2: Groundwater Monitoring						
		-Import WY 2023 and \				
		to Basin DMS.				
		-Assist CGA with impor				
		2024 data to the SGMA				
		(due July 1st).				
		-Assist CGA with updat				
		portal with missing hist				
Task 3: Data Management System						
(DMS) Support						
	-Attend Planning Meeting	-Attend Planning Meet				
	-Attend CGA Board of Directors	-Attend CGA Board of [				
	Meeting (1 person remotely)	Meeting (1 person in-p				
	-Develop Draft Plan to address DWRs					
	<b>Recommended Corrective Actions</b>					
Task 4: GSP Implementation						
Technical Support						
Task 5: On-Call Technical Support						

	July
monitoring data tors	-Work with CGA to address any monitoring deficiencies from Spring 2024 monitoring event
WY 2024 data	
orting Spring A data portal	
ting SGMA data storical data	
ting Directors person)	-Attend Planning Meeting -Attend CGA Board of Directors Meeting (1 person remotely)

	Link: Committee Meeting Materials
From:	CGA Staff
То:	CGA Board of Directors
Agenda Item Subject:	Committee Reports
Agenda Item #:	7
Agenda Date:	May 1, 2024

### **Outreach and Engagement (O&E) Committee**

The O&E Committee will serve an advisory role to the CGA Board of Directors, to provide the Board feedback/recommendations and support in the implementation of the Cosumnes Subbasin GSP's Outreach and Engagement Plan and to support CGA Staff's outreach efforts.

This Committee met on April 18 to discuss the Spring 2024 Newsletter (to be sent out later this week) tabling and public events for the 2024 year and general goals for the future of the Committee.

Next Meeting: Thursday, June 13, 2024 at 2:00pm (location: Zoom only)

Upcoming Committee Activities/Discussion Topics:

• Spring Newsletter Distribution, 24-25 O & E Schedule, Events for the year

### **Staff Recommendations**

• Identify which aspects of CGA work the Board would like the committee to provide recommendations/insight on ahead of our next CGA Board Meeting.

Agenda Date:	May 1, 2024
Agenda Item #:	8
Agenda Item Subject:	Board Officer Elections for FY 24/25
To:	CGA Board of Directors
From:	CGA Staff

### **Background**

As per the CGA bylaws, a Board Chairperson and Vice-Chairperson shall be elected from the Board, serving a term of one year beginning about on July 1 of each year. The initial Chairperson and Vice-Chairperson will serve from the date of their appointment until June 30 of the following year or until their successors are appointed, whichever is later. Vacancies in these positions arise upon death, resignation, removal by their Member, or if the Member withdraws from the Agreement.

The Chairperson's responsibilities are defined in CGA Policy 1070 regarding meetings, including presiding over meetings, enforcing board policies, managing parliamentary procedures, recognizing speakers, and ensuring order and decorum. They also have broader responsibilities such as signing documents, including meeting minutes, appointing committees (pending board approval), coordinating meeting agendas with the General Manager, serving as a spokesperson for the board, and performing other duties as authorized by the board. In addition to regular and special Board meetings, the Chairperson is required to participate in at least one planning call with staff and consultants prior to regular meetings and may also attend committee meetings.

The Vice-Chairperson is mandated to act as Board Chairperson in the latter's absence.

Given these requirements, the CGA Board needs to select a Chairperson and Vice-Chairperson for the fiscal year 24/25.

### **Staff Recommendation**

• Recommend the appointment of the Board Chairperson and Vice-Chairperson for FY 24/25.

### <u>Grants</u>

### California Grants Portal

The California State Library, in partnership with the Department of Water Resources and other state grantmaking agencies, has launched the California Grants Portal – your one destination to find all state grant and loan opportunities provided on a first-come or competitive basis. Visit <u>grants.ca.gov</u> to find funding opportunities for you and your community.

### DWR's Underrepresented Communities Technical Assistance Program

The mission of the Program is to determine the needs, risks, and vulnerabilities with the implementation of the SGMA for underrepresented communities and small farms in medium and high priority basins, including critically overdrafted (COD) basins. The types of services provided include, but are not limited to: Groundwater level monitoring; Aquifer testing to determine long-term yield and supply; Identifying Groundwater Dependent Ecosystems (GDEs); Analyze well interference; Identifying additional water supply; Analyze existing well condition using downhole video log; Rehabilitation of water storage tank; Long-term water supply and demand analysis; Analyze and help to facilitate water transfers. <u>More information is available on the webpage</u>. Local entities can request services by emailing <u>SGM\_TA@water.ca.gov</u>.

Other state & federal grant websites for resources that may be helpful are:

- California Financing Coordinating Committee -- <u>https://cfcc.ca.gov/</u>, and
- CalOES grants -- https://www.caloes.ca.gov/cal-oes-divisions/grants-management
- US EPA -- https://www.epa.gov/grants/specific-epa-grant-programs, and
- Economic Development Administration -- <u>https://eda.gov/funding-opportunities/</u>

### Upcoming conferences, webinars, new reports and data

### NEW: California Water Plan Update 2023 Released 4/3/24

The California Department of Water Resources (DWR) has released the final <u>California Water Plan Update 2023</u>. It is the State's strategic plan for sustainably and equitably managing and developing water resources. To achieve its ambitious vision for California water, <u>Update 2023</u> focuses on three intersecting themes — addressing climate urgency, strengthening watershed resilience, and achieving equity in water management. More information is available in this <u>news release</u> and <u>fact sheet</u>.

DWR is hosting a <u>two-hour webinar</u> on Monday, April 29, to highlight key features of California Water Plan Update 2023. The webinar will also introduce the <u>Watershed Resilience Program</u>, an initial round of pilot projects, and future funding opportunities that will put Update 2023 into action. To attend this webinar, please <u>register here</u>.

### Groundwater Awareness Week: March 10th - 16<sup>th</sup>

DWR is celebrated the 25th Anniversary of National Groundwater Awareness Week with a series of mid-day virtual activities:

- Monday (3/11) 11 am: will kickoff with the state of groundwater management in California and introduce the week's activities.
- Thursday (3/14) will include a presentation focused on the reporting process and expectations for GSA's submittals.
- Friday (3/15) will showcase DWR's technical assistance, datasets, and tools, wrapping up with an overview highlighting the year ahead.
- <u>Recordings of the above webinars can be found on DWR's YouTube channel here.</u>

### DWR Releases First Paper on Depletions of Interconnected Surface Water: An Introduction

To help Groundwater Sustainability Agencies (GSAs) appropriately address depletions of interconnected surface water (ISW) in their Groundwater Sustainability Plans, the Department of Water Resources (DWR) today released the first in a series of three papers that will discuss the technical aspects of ISW and quantification of depletions of ISW due to pumping. These three papers will form the basis for a guidance document that DWR will publish for GSAs to consider when establishing ISW sustainable management criteria to manage depletions in their groundwater basins. Paper 1 and all subsequent ISW documents will be posted on <u>DWR's Best</u> <u>Management Practices and Guidance Documents</u> webpage under the heading of Guidance Documents.

### DWR Releases Groundwater Recharge Guidance Documents

DWR has developed an <u>On-Farm Recharge Methods Manual</u>, <u>District Recharge Program Guidance</u> and <u>Central</u> <u>Valley Groundwater Recharge Incentives and Strategies</u>. The On-Farm Recharge Methods Manual, a summary of strategies and challenges. This document gathers observations and lessons learned from over a decade of Sustainable Conservation working directly with growers and irrigation districts to implement on-farm recharge, including methods to enhance recharge, avoid crop health problems, manage recharge events, and minimize nutrient leaching. This document summarizes in-field practices with 10 grower case studies to provide practical information about on-farm recharge from growers to growers.

The two guidance documents will help water districts, Groundwater Sustainability Agencies (GSAs), and their technical consultants design and implement effective multi-benefit recharge programs and projects. These documents include a summary of necessary considerations, publicly available tools, and examples to design new or refine existing recharge and incentive programs that address the specific needs and priorities in a subbasin.

### DWR permit portal for Delta Conveyance Project

DWR has a "<u>permit portal</u>" to help with plans and projects for the <u>Delta Conveyance Project</u>. The portal includes access to information and resources related to some of the more critical environmental <u>compliance and permitting</u> <u>processes</u>. The new website has all relevant California Environmental Quality Act information, along with the <u>final environmental impact report</u>. New <u>fact sheets</u> are available in English, Spanish and Chinese and cover topics such as soil testing, seismic resilience and project features. Several companion <u>videos</u> are also now available. **A Final EIR for the proposed Delta Conveyance Project was issued and approved in December of 2023**. Now that the environmental review is complete and the project has been approved, DWR will take the next steps to pursue numerous state and federal permits or authorizations, including those required by the State Water Resources Control Board, the Delta Stewardship Council, and compliance with state and federal Endangered Species acts. DWR will also continue to develop a Community Benefits Program. The Delta Construction Authority will provide a new cost estimate and a benefit-cost analysis in mid-2024.

California's Groundwater Live: Up-to-date data on groundwater conditions, well installations and subsidence

The Department of Water Resources (DWR) released the final <u>California's Groundwater – Update 2020</u> (<u>Bulletin-118</u>), containing information on the condition of the State's groundwater, DWR has also developed a companion web-based application called <u>California's Groundwater Live</u> (CalGW Live), leveraging the <u>California</u> <u>Natural Resources Agency Open Data Platform</u> (Open Data) to improve the access and timeliness of statewide groundwater information. The easy-to-use interface will make many of the data sets used in CalGW Update 2020 available in an interactive map format that will be updated regularly for viewing and downloading. For more information, visit the updated <u>California's Groundwater website</u> Contact: <u>CalGW@water.ca.gov.</u>

### SGMA & Drought

Update Your GSA and GSP Manager Point of Contact Information in DWR's SGMA Portal

If your GSA and/or GSP Plan Manager Point of Contact (POC) is not current, or you are not sure, please visit the SGMA Portal to ensure that your contact information is up-to-date. When logged in, the Portal allows edits to be made to previously submitted contact information. If you have SGMA Portal questions, please email them to: <u>GSPSubmittal@water.ca.gov</u>.

### NEW: Public Comment Period Opens for 6 Resubmitted GSP's Given 'Incomplete' Determinations in October 2023

On October 26, 2023, the Department of Water Resources (Department) released six Incomplete determinations on groundwater sustainability plans (GSPs) developed by local agencies in Northern California to meet the requirements of the Sustainable Groundwater Management Act (SGMA). The GSPs covered five Subbasins of the Sacramento Valley (Antelope, Colusa, Corning, Los Molinos, and Red Bluff) and the Big Valley Basin. Local agencies were given 180 days to address deficiencies and resubmit their revised GSPs to the Department for review. The six revised GSPs that were resubmitted to the Department are now posted on the <u>DWR SGMA</u> Portal. The plans are open to public comment for 60 days after the posted date.

### NEW: DWR Releases a Resource Guide for Funding SGMA Implementation

DWR released its <u>Resource Guide for Funding Sustainable Groundwater Management Act (SGMA)</u> <u>Implementation</u> (3/2/24 release). The purpose of this high-level funding resource guide is to provide GSAs with information that will support the selection and development of self-funding streams for funding SGMA implementation. This funding primer outlines common funding mechanisms available to GSAs and provides a general approach that agencies can consider when developing a funding mechanism. Those earlier in the funding selection process may find this document most useful. The guide also provides a high-level overview of federal, state, and local funding opportunities to support SGMA implementation.

### DWR releases groundwater well permitting report

The various approaches being used to comply with California's well-permitting requirements are summarized in a <u>new report from DWR</u>. The report looks at ways well-permitting agencies and groundwater sustainability agencies are meeting executive order requirements for lessening the effects of intense drought conditions. There is also information on perspectives shared by some small communities, examples of local agency compliance measures, and observations of groundwater conditions that occurred during the time the actions were taken. The document includes recommendations for a future policy bill as well.

### Spring GSA Forum: Save-the-Date (May 23, 2024)

Spring 2023 GSA Forum: The next GSA Forum will be held virtually on May 23, 2024. The theme for the Spring 2024 GSA Forum is Applications of State Assistance: Leveraging Statewide AEM Data at the Basin Level to Inform GSP Implementation. The event will feature presentations from GSA representatives, followed by a Q&A session, that highlights local successes, challenges, and visions for use of AEM data to enhance groundwater management. The event will also include a DWR informational session on how AEM data will inform DWR's Basin Characterization Program, which provides the latest information about California's groundwater basins to help local communities better understand their aquifer systems. The program will also include an opportunity for attendees to share experiences and resources through a breakout session.

#### Water commission approves white paper on drought strategies

The California Water Commission has approved a <u>white paper</u> outlining four strategies to protect communities, fish, and wildlife in the event of drought. The list of strategies includes a scale-up of groundwater recharge, which is seen as a key element of dealing with a hotter, drier future. Details are available in this <u>news release</u>.

### Release of New Sustainable Groundwater Management Act Implementation

On October 30, 2023, DWR released its <u>Groundwater Sustainability Plan Implementation: A Guide to Annual</u> <u>Reports, Periodic Evaluations, and Plan Amendments</u>, which provides guidance to GSAs preparing these documents under SGMA and the GSP Regulations. The Department also released a <u>Frequently Asked Questions</u> <u>and Available Resources</u> document that provides commonly asked questions and answers about Annual Reports, Periodic Evaluations, and GSP Amendments. These resources do not create any requirements or obligations for

GSAs; the information is intended to clarify the necessary content of the documents already required by SGMA and the GSP Regulations.

#### DWR Releases 'Be Well Prepared' Initiative and Website

May 17, 2023, DWR released the <u>Be Well Prepared initiative</u>. DWR is providing tools and resources to help communities that are dependent on groundwater and experiencing climate-driven weather extremes, to prepare for potential impacts to household water supplies. The Be Well Prepared initiative focuses on domestic well owners and residents that use and maintain their well. <u>The website includes resources and information</u> that every well owner should know and understand about: groundwater conditions, well maintenance, water quality, assistance, and additional articles, videos and resources. <u>A new flyer</u> from DWR provides the four initial steps for well owners to take if they think their well has gone dry. This flyer is also available in <u>Spanish</u> and <u>Hmong</u>.

### DWR Releases 'Drinking Water Well Impacts' Guidance and 'Water Shortage Planning' Brochure

April 7, 2023: DWR released the <u>Considerations for Identifying and Addressing Drinking Water Well Impacts</u> guidance document and technical assistance. This guidance document supports GSAs to fully consider and appropriately address potential impacts to drinking water well users during SGMA implementation. There is an <u>online accompanying toolkit</u>. The Department also released a brochure, called <u>Alignment and Coordination:</u> <u>Water Shortage Planning</u> for Rural Communities and Sustainable Groundwater Management. This brochure encourages voluntary collaboration between counties and GSAs as they coordinate their respective responsibilities for drought and water shortage planning efforts, for rural communities under Senate Bill 552, and the long-term sustainability goals of groundwater basins under SGMA.

### SB552: DWR's Water Shortage Vulnerability Scoring and Tool

As part of its technical assistance to support SB 552 implementation, DWR developed the <u>Water Shortage</u> <u>Vulnerability Scoring and Tool</u> to provide the foundational data and information statewide to counties for their water shortage risk assessment.

### Dry Well Susceptibility Map

The DWR, in coordination with the State Water Resources Control Board, has developed an interactive mapping tool, called the Dry Well Susceptibility Tool. This tool identifies areas within groundwater basins that may be prone to water supply shortages in drinking water wells. State and local agencies and well owners can use this tool to anticipate where wells may go dry based on historical conditions to inform drought preparedness decision-making. To use this tool, navigate to <u>California's Groundwater Live website</u> and click the <u>Dry Domestic Well</u> <u>Susceptibility tab</u>. A fact sheet on this tool, as well as DWR's Dry Well Reporting System, <u>is available here</u>.

### Dry Well Reporting Site

There is a website available to <u>report private wells going dry</u>. Information reported to this site is intended to inform state and local agencies on drought impacts on household water supplies. The data reported on this site (excluding personal identifiable information) can be viewed on the <u>SGMA data viewer</u> or downloaded on the <u>CNRA Atlas</u>. Individuals or local agencies can report water shortages and <u>a list of resources are included on the webpage</u>. The reporting forms are available in both English and Spanish. Local agencies can now sign up to receive notifications of any dry wells reported in their area. To sign up please email <u>sgmps@water.ca.gov</u>.

### DWR is developing eight Proposition 68-funded technical projects

Fact sheets on each project can be viewed under the "Prop 68" tab here.

• <u>AEM webpage</u> contains information on the how the process works, safety, schedule, data submission by GSAs, TAC, pilot study data and more. The final Data Reports, AEM data interpretations, and supporting data are available for the Central San Joaquin Valley groundwater basins (Survey Area 5) and the Northern San Joaquin Valley and Southern Sacramento Valley groundwater basins (Survey Area 6). All reports and datasets are available for download on the <u>California Natural Resources Agency Open Data</u>

<u>Portal</u> and AEM data can be viewed online on the <u>AEM Data Viewer</u>. For more information about AEM, visit the AEM Project Webpage or check out "DWR's Airborne Electromagnetic (AEM) Surveys: The AEM Method" video in <u>English</u> and <u>Spanish</u>. Statewide AEM survey data collection is now complete.

- <u>2020 Statewide Crop Mapping data</u> was released in March of 2023 and includes multi-cropping information. The <u>2020 final and 2021 and 2022 (new Feb 2024) provisional</u> datasets includes agricultural land use and urban boundaries for all 58 counties in California. The data can now be accessed at the following locations: <u>CA DWR Land Use Viewer</u> (viewing and downloading); <u>CNRA Webpage</u> (viewing and downloading); on the <u>SGMA Data Viewer</u> (viewing) and the <u>California State Geoportal</u> (viewing and downloading).
- **InSAR subsidence data** is now available <u>through January 1 of 2024</u> and can now be viewed on the <u>SGMA data viewer</u>. The updated GIS services and data reports are also available <u>online</u>.

Facilitation Support Services (FSS): Funding still available

- GSA's developing GSPs are eligible to receive funding for identification and engagement of interested parties, meeting facilitation, interest-based negotiation/consensus building, and public outreach facilitation
- More information <u>can be found here</u>. Written translation services available in 8 languages for outreach materials (5,000 word maximum).
- DWR has a new Verbal Interpretation service available to GSA's. Real-time interpretive services are available to GSAs for virtual, hybrid, or in-person meetings in support of GSP implementation with the goal of engaging underrepresented communities within basins and encouraging equal access for non-fluent English speakers during the implementation of GSP's. If you are interested in learning more or receiving support from an interpretation team email sgmps@water.ca.gov.