

Agenda Item #8d

**Cosumnes Groundwater Authority
Outreach & Engagement Committee
Code of Conduct**

Presented as Draft: January 11, 2024

Members of the Cosumnes Groundwater Authority's Outreach and Engagement Committee hereby agree to abide by the following:

- 1) Members will treat all persons in a fair and respectful manner when participating in the Board's activities and meetings, or related meetings with other groups, political entities, or organizations. Activities includes phone calls, digital meetings, and correspondence.
- 2) Members will act at all times in accordance with all applicable laws of the U.S.A. and the State of California in the performance of their duties.
- 3) Members will refrain from abusive conduct, including verbal attacks upon the character or motives of other Members, the CGA Board and staff, other groups, political entities, or the public.
- 4) Members will abide by the processes and rules established by the Board and this Code of Conduct.
- 5) The Committee exercises authority only collectively as a Committee. Individual members will not state that a matter is the Committee's policy, position, or opinion on a matter unless the matter has been previously approved by a majority of the Committee.
- 6) When speaking with the media, elected officials, or general public, O & E members are asked to represent only their own individual views (unless, as previously mentioned, the Committee has previously approved the matter by a majority of the Committee). O & E members should refer all press inquiries to CGA Staff.
- 7) Members will keep confidential CGA information that has been provided to them in confidence. Board members will not disclose confidential information without proper authorization from the Board as a whole or use such information to advance their personal, or private, financial interests.
- 8) As a consequence of violation of this Code of Conduct, the first violation shall result in a written warning to the member which states the facts of the violation. A second violation shall result in removal from the CGA Outreach and Engagement Committee. Each violation should be documented in writing and approved by the majority of the Board.

I have read and agree to abide by this Code of Conduct.

Committee Member

Date