

Cosumnes Groundwater Authority
Meeting of the Board of Directors
Agenda

When: 9:00 am – 12:00 pm, Monday, April 17, 2023

Where: Galt Police Department Community Room
455 Industrial Drive
Galt, CA 95632

Zoom: Via Zoom: <https://us02web.zoom.us/j/81280885625>
Meeting ID: 812 8088 5625
Call in Number: 1-669-444-9171

PUBLIC COMMENT – Any member of the public may address the Board concerning any matter on the agenda before or during its consideration of the matter. Public comment is limited to three (3) minutes per person. For good cause, the Board Chair may waive these limitations.

ACCESSIBILITY - If you have a disability and require a reasonable accommodation to fully participate in this event, please contact Austin Miller (CGA Secretary) before the day of the meeting via email [info@CosumnesGroundwater.org] or telephone [916-526-5447] to discuss your accessibility needs.

Call to Order

1. Introductions (*5 minutes*)
 - a. Three-month look ahead & agenda overview
 - b. Determine if Quorum is Present

Consent Calendar

2. Consent Items (*5 minutes*)
 - a. Agenda – April 17, 2023
 - b. Minutes – March 20, 2023
 - c. Financial Report – April 2023

Regular Business Action Items

3. CGA Board Planning Process (*60 minutes*)

Informational Items (*60 minutes*)

4. Monitoring Network Updates
5. Outreach & Engagement Update

6. Well Permitting (N-7-22)
7. CGA Counsel Report
8. CGA Staff Report
9. DWR North Central Regional Office Update
10. Director/Member GSA Comments
11. Upcoming Agenda Items

Public Comment on Non-Agenda Items *(Limit of 3 minutes per speaker)*

12. Public Comment: *Comment will be received for items not on the agenda, but within the jurisdiction of the agency. The Board will hear comment but may not act on issues raised on non-agenda items.*

Adjourn Meeting

**Cosumnes Groundwater Authority
Board of Directors Meeting**

Meeting Minutes
March 20, 2022 - 9:00am

Call to Order: 9:01 am

- 1) Introductions / Determine if Quorum is Present
Directors in Attendance: Gary Thomas, Rick Whole, Jay Vandenburg, John Mulrooney, Mark Stretars, Chris Hunley, Herb Garms

Action Items

- 2) Consent Items
 - 1.1. Agenda – March 20, 2023
 - 1.2. Minutes – February 17, 2022
 - 1.3. Financial Report – March 2022

Director Thomas moved to approve all consent items.
Director Mulrooney seconded the motion.
The motion passed with all in favor.
- 3) CGA Board Planning Process
Director Stretars moved to approve the Finance Ad Hoc Committee (Ferria, Garms, VanWarmerdam).
Director Wohle seconded the motion.
The motion passed with all in favor.
- 4) Funding Study Development
Director Wohle moved that CGA plan to finalize the Fee Study Development in Fiscal Year 2023-2024.
Director Thomas seconded the motion.
The motion passed with all in favor.
- 5) Letter of Support, Sloughouse RCD's DOC MLRP Grant Application
Director Whole moved to approve the letter of support for Sloughouse RCD.
Director Selling seconded the motion.
The motion passed with all in favor.

Information Items

- 6) Water Year 2022 Annual Report
EKI presented the Water Year 2022 Annual Report. CGA Staff will submit the report to DWR before the April 1, 2023 deadline.
- 7) Monitoring Network Updates
Staff provided an update on monitoring network efforts.
- 8) Outreach and Engagement Team Update

CGA Staff and the O&E Team provided a brief update on the past workshops.

9) CGA Counsel Report

Counsel provided a verbal update on a variety of topics including Form 700, ethics training, and updated Brown Act requirements. Rebecca Smith has offered to provide an in person ethics training for the CGA and GSA Boards on June 22nd, 2023.

10) CGA Staff Report

CGA Staff provided an update on other activities not covered on the agenda.

11) DWR North Central Regional Office Update

DWR Staff provided a monthly update on DWR activities

12) Director Comments

Directors provide verbal updates on GSA activities.

13) Upcoming Agenda Items

The following items were identified:

- Legal Use Policy
- Sacramento County Planning Process

14) Public Comment

None.

Adjourn Meeting

Chair Hunley adjourned the meeting by consensus at 12:20 pm

Cosumnes Groundwater Authority

Accounts Payable

As of April 13, 2023

VENDOR	MEMO/DESCRIPTION	AMOUNT	DATE
Current			
EKI Environment & Water	Professional Services - through Feb 29, 2023	16,474.64	04/13/2023
Sloughhouse Resource Conservation District	SRCD Staff Services - March 2023	6,400.00	04/13/2023
SSCAWA	SSCAWA Staff Services - March 2023	6,380.00	04/13/2023
Total for Current		\$29,254.64	
TOTAL		\$29,254.64	

Cosumnes Groundwater Authority

Budget vs. Actuals: CGA 22/23 Budget - FY23 P&L

July 2022 - June 2023

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
Income						
4100 Member Contributions	442,143.83	444,185.00	-2,041.17	2,041.17	99.54 %	0.46 %
Total Income	\$442,143.83	\$444,185.00	\$ -2,041.17	\$2,041.17	99.54 %	0.46 %
GROSS PROFIT	\$442,143.83	\$444,185.00	\$ -2,041.17	\$2,041.17	99.54 %	0.46 %
Expenses						
5000 Staff Personnel Expenses (Contract)						
Personnel - SRCD	57,600.00	75,000.00	-17,400.00	17,400.00	76.80 %	23.20 %
Personnel - SSCAWA	57,420.00	75,000.00	-17,580.00	17,580.00	76.56 %	23.44 %
Total 5000 Staff Personnel Expenses (Contract)	115,020.00	150,000.00	-34,980.00	34,980.00	76.68 %	23.32 %
5100 Legal Services	38,289.13	30,000.00	8,289.13	-8,289.13	127.63 %	-27.63 %
5200 Public Outreach	1,235.55	1,427.00	-191.45	191.45	86.58 %	13.42 %
5400 Annual Report Technical Support	21,773.18	48,000.00	-26,226.82	26,226.82	45.36 %	54.64 %
5410 Data Management System		10,000.00	-10,000.00	10,000.00		100.00 %
5420 Other Technical Support	30,443.05		30,443.05	-30,443.05		
5430 Monitoring	17,903.01	30,000.00	-12,096.99	12,096.99	59.68 %	40.32 %
5500 Miscellaneous. Expenses		3,000.00	-3,000.00	3,000.00		100.00 %
5600 Financial Audit and Accounting Services		15,000.00	-15,000.00	15,000.00		100.00 %
5640 Funding Exploration	17,050.95	35,000.00	-17,949.05	17,949.05	48.72 %	51.28 %
5650 Funding Study Development	15,078.75	100,000.00	-84,921.25	84,921.25	15.08 %	84.92 %
5700 Data Gaps		25,000.00	-25,000.00	25,000.00		100.00 %
5750 Projects and Management Actions		20,000.00	-20,000.00	20,000.00		100.00 %
Total Expenses	\$256,793.62	\$467,427.00	\$ -210,633.38	\$210,633.38	54.94 %	45.06 %
NET OPERATING INCOME	\$185,350.21	\$ -23,242.00	\$208,592.21	\$ -208,592.21	-797.48 %	897.48 %
NET INCOME	\$185,350.21	\$ -23,242.00	\$208,592.21	\$ -208,592.21	-797.48 %	897.48 %

Cosumnes Groundwater Authority

Balance Sheet

As of April 13, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Public Checking (4246) - 1	60,933.61
Total Bank Accounts	\$60,933.61
Accounts Receivable	
Accounts Receivable (A/R)	419,296.00
Total Accounts Receivable	\$419,296.00
Total Current Assets	\$480,229.61
TOTAL ASSETS	\$480,229.61
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$29,254.64
Total Current Liabilities	\$29,254.64
Total Liabilities	\$29,254.64
Equity	\$450,974.97
TOTAL LIABILITIES AND EQUITY	\$480,229.61

**Cosumnes Groundwater Authority
Board of Directors Meeting**

Agenda Date: April 17, 2023

Agenda Item #: 2
Agenda Item Subject: Finance Ad Hoc Committee Update

To: CGA Board of Directors
From: CGA Staff

Building off March's Board discussion, CGA Chair Chris Hunley, staff, and the Finance Ad Hoc Committee have been discussing a variety of Board/Authority operations and processes. The Ad Hoc Committee met twice since the March CGA Board Meeting. The Ad Hoc Committee consists of Rick Ferriera (chair), Herb Garms, and Leo VanWarmerdam. The Committee is supported by CGA Administrator, Austin Miller. The Ad Hoc Committee will continue to meet in April and May to prepare further recommendations for the CGA Board.

The Ad Hoc Committee has prepared the following:

- Budgeting Schedule and Process
- Initial Recommendations

Annual Budgeting Schedule and Process (see attached 5-year timeline)

May 2023:

- Update on Fiscal Year 2022 Financial Audit
- Review Draft Relevant Policies:
 - Treasurer Responsibilities and Procedures
 - Establishment of Fiscal Year Policy
 - Reserves Policy
 - Purchasing/Contracting Policy
 - Engagement with Counsel Policy
- Review draft Fiscal Year 2023-2024 Budget

June 2023:

- Adoption of Fiscal Year 2023-2024 Budget
- Adopt Relevant Policies
- Adopt Fiscal Year 2023-2024 Member Contributions Agreement
- Update Staff Support Contracts

Initial Finance Ad Hoc Committee Recommendations

- Develop a Fiscal Year 2023-2024 Work Plan to inform staffing and budget requirements.
- Dedicate an increased amount of resources/staff support for outreach and engagement efforts leading up to the adoption of a new groundwater sustainability fee.
- At the May 2023 Board Meeting, dedicate time to answer any questions related to CGAs budget and financial management practices.

CGA Budgetting Schedule and Considerations	2023						2024		
	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-Dec '23	Jan-Mar '24	April-June '24	July-Dec '24
CGA Budget Development	Review Draft	Adopt Final				Mid Year Budget Review		Draft/Final	
Current GW Fee (prop. 26)		GSA's Adopt/ Submit Data					Payment 1 (~\$255k)	Payment 2 (~\$170k)	
Updated GW Fee (current work w/SCI Consulting)					Draft Fee Study Developed	Subbasin Wide Outreach	Finalize Fee Study	GSA's Adopt/ Submit Data	
DWR Grant (4 yrs)				Award Announced	Contracting		Grant Program Funds Available	Determine past expenses eligible for reimbursement	
DOC Grant (SRCD) (4 yrs)				Award Announced	Contracting		Grant Program Funds Available		
SGMA Implementation							DWR Comments on GSP (anticipated)		

CGA Budgeting Schedule and Considerations	2025				2026			2027			
	Jan-Mar '25	April-June '25	July-Sept '25	Oct-Dec '25	Jan-Mar '26	April-June '26	July-Dec '26	Jan-Mar '27	April-June '27	July-Sept '27	Oct-Dec '27
CGA Budget Development		Draft/Final									
Current GW Fee (prop. 26)											
Updated GW Fee (current work w/SCI Consulting)	Annual Payment 1	Annual Payment 2			Annual Payment 1	Annual Payment 2		Annual Payment 1	Annual Payment 2		Update?
DWR Grant (4 yrs)											
DOC Grant (SRCD) (4 yrs)											
SGMA Implementation					Develop 5 Year Update						

**Cosumnes Groundwater Authority
Board of Directors Meeting**

Agenda Date: April 17, 2023

Agenda Item #: 4
Agenda Item Subject: Monitoring Network Update

To: CGA Board of Directors
From: CGA Staff

Background

Spring Monitoring

CGA Staff are completing the spring monitoring event as set forth in the Cosumnes GSP. Water level measurements have been collected from the representative monitoring well – water level wells and interconnected surface water wells. Staff will work with EKI to produce updated water elevation trend maps and complete analysis and comparisons with previous measurements. This monitoring report will be presented at the May CGA Board Meeting. CGA Staff have completed a preliminary draft review of the spring data, as seen in the table below. Overall, water levels have risen from 1 – 11 feet from 2022 levels. One well, WL10, was below the minimum threshold.

New Hope Road

Efforts to install the three monitoring wells at 8101 New Hope Road utilizing Prop 68 funding are moving forward in large part due to Chris Hunley, Sacramento County. The project deadline has been extended to October 2023. Installation will occur in September, due to Swainson’s Hawk easements. The current funding is approximately \$75k (\$68k grant budget, \$7.5k additional approved by CGA). Due to budget constraints, two of the originally planned 3 wells will be installed – 50’ and 100’ completed depths.

Fowley Farms Wells and Well Telemetry

Clay Water District and CGA member Gary Silva, Jr., has identified potential groundwater wells to be included in the monitoring network. CGA Staff will work with the relevant board members to explore this potential. Additionally, water level telemetry instruments installed at these wells could be utilized at existing monitoring network wells, reducing long-term monitoring costs and field work.

Spring 2023 Water Level Data – **DRAFT DATA**

RMW-WL	Spring 2023 (ft msl)	Minimum Threshold (ft msl)	Measurable Objective (ft msl)
RMW-WL1	-44.31	-65	-55
RMW-WL2	-59.92	-69	-59
RMW-WL3	-17.33	-56	-46
RMW-WL4*		-39	-24
RMW-WL5	-82.68	-84	-70
RMW-WL6	-67.19	-78	-51
RMW-WL7	-25.6	-38	-28
RMW-WL8	-33.01	-48	-36
RMW-WL9	-77.3	-89	-75
RMW-WL10	-33.1	-32	-22
RMW-WL11	-31.69	-38	-28
RMW-WL12	58.19	85	106
RMW-WL13	-30.18	-46	-36
RMW-WL14**		232	250
RMW-WL15**		119	141
RMW-WL16**		259	269
RMW-WL17	193.5	89	116
RMW-WL18	197.8	185	195
RMW-WL19	173.1	161	171

*Unable to contact landowner
 **scheduled

**Cosumnes Groundwater Authority
Board of Directors Meeting**

Agenda Date: April 17, 2023

Agenda Item #: 5
Agenda Item Subject: Outreach and Engagement Update

To: CGA Board of Directors
From: CGA Staff

Farmer Survey Update:

- CGA Staff plan to work with the CGA Projects Committee and the Outreach & Engagement Team to consolidate the survey findings and to develop a memo to help identify approaches/options to reduce groundwater pumping/increase recharge in the Cosumnes Subbasin that are consistent with the interests of farmers/landowners.

Citizen Advisory Committee:

- At the direction of the CGA Board Chair, Teresa Flewellyn has polled the Citizen Advisory Committee for their availability for a June meeting. A draft agenda will be provided to the CGA Board for review in May.

**Cosumnes Groundwater Authority
Board of Directors Meeting**

Agenda Date: April 17, 2023

Agenda Item #: 6
Agenda Item Subject: Governor's Executive Order N-7-22 Overview

To: CGA Board of Directors
From: CGA Staff

Background

On March 28, 2022 Governor Newsom issued [Drought Executive Order N-7-22](#) that included new well permitting requirements for local agencies to prepare for and lessen the effects of drought conditions (Action 9). The California Department of Water Resources released a "[Drought Well Permitting Requirements](#)" factsheet. This approach was reinstated through [Executive Order N-3-23](#).

Last year, the County of Sacramento Environmental Management Department (well permitting agency for Sacramento County) released [new procedures](#) to comply with Executive Order N-7-22 and an accompanying [Compliance Bulletin](#).

While this winter has brought historic precipitation, Sacramento and Amador Counties remain under a drought emergency declaration which will likely remain for the rest of the year. Additionally, legislation was introduced last year to codify these procedures.

In the spirit of collaboration, CGA staff has developed the following questions to help inform GSAs efforts:

- Should GSAs charge a fee for this service, and if so, what would be the amount of this fee?
- Should different classes of wells be treated differently, such as agricultural vs. industrial, high vs. low yield?
- Should new wells that increase extractions from the basin be treated differently than replacement wells?
- Should GSAs require metering of new wells installed in the Subbasin?
- Should GSAs rely primarily on staff evaluation or on certification by a licensed professional representing the well owner? Representing the GSA?
- Should GSAs develop a blanket approval or consider wells on an individual basis?

**Cosumnes Groundwater Authority
Board of Directors Meeting**

Agenda Date: April 17, 2023

Agenda Item #: 8
Agenda Item Subject: CGA Staff Report

To: CGA Board of Directors
From: CGA Staff

GRAC GSA Summit:

The Groundwater Resource Association of California (GRAC) is holding their annual SGMA Implementation Summit & Workshop on June 7th and 8th in Downtown Sacramento. Registration is now open: <https://www.grac.org/events/477/>

DWR Water Tank Program:

The California DWR has developed a new drought relief grant program. DWR will provide tanks and hauled water to communities that are in immediate need of water supplies. Individuals are NOT eligible applicants and will need to work with public agencies (like CGA or GSAs) to apply. Please contact CGA staff with any questions.

Program flyer: <https://water.ca.gov/-/media/DWR-Website/Web-Pages/Water-Basics/Drought/Files/Resources/Water-Tank-Program.pdf>