

Cosumnes Groundwater Authority
Citizen Advisory Committee
Code of Conduct

Adopted: March 21, 2022

Members of the Cosumnes Groundwater Authority's Citizen Advisory Committee hereby agree to abide by the following:

- 1) Members will treat all persons in a fair and respectful manner when participating in the Board's activities and meetings, or related meetings with other groups, political entities, or organizations. Activities includes phone calls, digital meetings, and correspondence.
- 2) Members will act at all times in accordance with all applicable laws of the U.S.A. and the State of California in the performance of their duties.
- 3) Members will refrain from abusive conduct, including verbal attacks upon the character or motives of other Members, the CGA Board and staff, other groups, political entities, or the public.
- 4) Members will abide by the processes and rules established by the Board and this Code of Conduct.
- 5) The Committee exercises authority only collectively as a Committee. Individual members will not state that a matter is the Committee's policy, position, or opinion on a matter unless the matter has been previously approved by a majority of the Committee.
- 6) When speaking with the media, elected officials, or general public, CAC members are asked to represent only their own individual views (unless, as previously mentioned, the Committee has previously approved the matter by a majority of the Committee). CAC members should refer all press inquiries to CGA Staff.
- 7) Members will keep confidential CGA information that has been provided to them in confidence. Board members will not disclose confidential information without proper authorization from the Board as a whole or use such information to advance their personal, or private, financial interests.
- 8) As a consequence of violation of this Code of Conduct, the first violation shall result in a written warning to the member which states the facts of the violation. A second violation shall result in removal from the CGA Citizen Advisory Committee. Each violation should be documented in writing and approved by the majority of the Board.

I have read and agree to abide by this Code of Conduct.

Committee Member

Date