# <u>Cosumnes Groundwater Authority</u> Meeting of the Board of Directors Agenda

 When:
 9:00 am, Monday, March 21, 2022

 Where:
 Via Zoom: https://us02web.zoom.us/j/82393964507

 Meeting ID: 823 9396 4507
 Call in Number: 1-669-900-9128

**PUBLIC COMMENT** – Any member of the public may address the Board concerning any matter on the agenda before or during its consideration of the matter. Public comment is limited to three (3) minutes per person. For good cause, the Board Chair may waive these limitations. **ACCESSIBILITY** - If you have a disability and require a reasonable accommodation to fully participate in this event, please contact Austin Miller (CGA Secretary) before March 21, 2022 via email [info@CosumnesGroundwater.org] or telephone [916-526-5447] to discuss your accessibility needs.

#### Call to Order

- 1. Introductions
- 2. Determine if Quorum is Present

# Public Comment on Non-Agenda Items

Comment will be received at this time for items not on the agenda, but within the jurisdiction of the agency. The Board will hear comment but may not take action on issues raised on non-agenda items. Limit of 3 minutes per speaker.

# **Action Items**

- 3. Consent Items (5 minutes)
  - a. Agenda March 21, 2022
  - b. Minutes February 18, 2022
  - c. Consideration of Findings Related to Remote Meetings Pursuant to AB 361
  - d. Financial Report March 2022
- 4. Resolution 2022-1: Resolution Recognizing Linda Dorn (10 minutes)
- 5. Prop. 68 Monitoring Well Cost Share (10 minutes)
- 6. 2021 Cosumnes GSP Annual Report (20 minutes)
- 7. Selection of Semiannual Groundwater Monitoring Service Provider (10 minutes)
- 8. Governance and Outreach (40 minutes)
  - a. Role of CGA Board, GSAs, and Staff, and Public Involvement Opportunities/Processes
  - b. DWR Facilitation Support Services Application Update
  - c. Board Policies
  - d. CGA Committees
- 9. Grant Applications and Letters of Support (10 minutes)

#### **Informational Items** (15 minutes)

- 10. Cosumnes Subbasin Watershed Coordinator Report
- 11. DWR North Central Regional Office Update
- 12. Upcoming Agenda Items
- 13. Director Comments

# Adjourn Meeting



#### Cosumnes Groundwater Authority Board of Directors Meeting

Meeting Minutes February 18, 2022, 9:00am Via Zoom

#### Call to Order: 9:04 am

- 1) Introductions
- 2) Determine if Quorum is Present
  - a. Directors in Attendance: Rick Wohle, Mark Stretars, Leo VanWarmerdam, Don Notolli, Lindsey Liebig, Gary Thomas, Jay Vandenburg

# Action Items

- 3) Consent Items
  - a. Agenda February 28, 2022
  - b. Minutes January 21, 2022
  - c. Consideration of Findings Related to Remote Meetings Pursuant to AB 361
  - d. Financial Report February 2022

Director Vandenburg moved to approve all consent items. Director Notolli seconded the motion. The motion passed with all in favor.

4) Prop. 68 Monitoring Well Cost Share

Staff provided an update on the installation of a monitoring well using Prop. 68 grant funds. The project is overbudget (due to changes in costs from grant development to project implementation) and CGA has been asked to provide \$7,500.

Director Notolli moved to table this item until March. Director Thomas seconded the motion. The motion passed with all in favor.

5) GSP Annual Report Update

Staff provided an update on the development of the Water Year 2019-2021 Annual Report that is due April 1, 2022. There are still outstanding data needs that the Watershed Coordinator will be contacting GSAs about.

- 6) 2022 Monitoring Network Efforts Update Director Vandenburg moved to approve the draft Request for Proposals for Semiannual Groundwater Monitoring Services and to direct staff to publish the RFP. Director Stretars seconded the motion. The motion passed with all in favor.
- 7) Cosumnes Subbasin Priority Projects/Activities

# Agenda Item #3b

Director Thomas moved to direct staff to prepare an open committee application for review in March.

8) Citizen Advisory Committee

The Board continued their discussion regarding forming a Citizen Advisory Committee to provide feedback to the Board on GSP implementation and directed Staff to prepare drafted formation documents in the next agenda packet.

Long-Term Budget Considerations
 The Board discussed a variety of long-term revenue options and potential expenses.

#### Information Items

- 10) CGA Administrative Update Staff provided an update on a variety of administrative activities.
- 11) Cosumnes Subbasin Watershed Coordinator Report The Cosumnes Subbasin Watershed Coordinator provided an update on a variety of projects throughout the Subbasin.
- 12) DWR North Central Regional Office Update DWR Staff provided a monthly update on DWR activities.
- 13) Upcoming Agenda Items No additional agenda items were identified.
- 14) Director Comments No Director comments.

#### Adjourn Meeting

Chair Liebig adjorned the meeting by consensus at 12:25.

The next regular meeting of the Cosumnes Groundwater Authority will on March 21, 2022 at 9:00 am at the Galt Police Department Community Meeting Room (or via Zoom).

# Cosumnes Groundwater Authority Financial Report

March 2022

Expenses			
Description		Source	Amount
Staff Support (SRCD, February)		Sloughhouse RCD	\$ 6,400.00
Staff Support (SSCAWA, February)		SSCAWA	\$ 6,380.00
EKI - Annual Report (January + February)		EKI	\$ 23,988.12
Legal Services (December 2021)		Downey Brand	\$ 3,555.00
	Total	Monthly Expenses	\$ 40,323.12

Revenue				
Description		Source	Amount	
Invoiced: FY21/22 Member Contribution	n <b>(1 of 2)</b>	City of Galt	\$ 110,473.40	
	Total	Monthly Revenue	\$110,473.40	

Monthly Change \$ 70,150.28

#### BOARD OF DIRECTORS COSUMNES GROUNDWATER AUTHORITY

#### **RESOLUTION NO. 2022-1**

# HONORING LINDA DORN FOR HER SERVICE TO THE COSUMNES SUBBASIN

**WHEREAS**, the State of California adopted the Sustainable Groundwater Management Act legislation became effective in 2015, and

WHEREAS, Sacramento County places a high priority on Countywide groundwater management, and

**WHEREAS**, Sacramento County created the position of Groundwater Sustainability Manager to facilitate groundwater management in four subbasins that are within the county, and

**WHEREAS**, Linda Dorn was hired to fill this new position in 2017 and became Sacramento County's first Groundwater Sustainability Manager, and

**WHEREAS,** Linda engaged in groundwater issues in the Cosumnes Subbasin, and participated in the Cosumnes Working Group, and

**WHEREAS,** Linda took the lead in the administration of the Prop. 68 and Prop. 1 grants on behalf of the Cosumnes Working Group, and

**WHEREAS**, Linda served as a leader in the subbasin and provided technical support for the development of the groundwater sustainability plan (GSP), and

**WHEREAS**, Linda's optimism and positive spirit was an optimistic example for the entire subbasin, and

**WHEREAS**, Linda's leadership and engagement in the development of the Cosumnes GSP is a large part of the reason for the success in this subbasin, and

**WHEREAS**, Linda helped develop the Cosumnes Groundwater Authority (CGA), and has served as an alternate on the CGA Board since its inception.

**NOW, THEREFORE,** the Cosumnes Groundwater Authority congratulates Linda Dorn on her well-deserved retirement from County service and recognizes her outstanding contribution to the Cosumnes Subbasin and to sustainable groundwater management Countywide. The CGA wishes to thank Linda for her service and wish for happiness and health as she begins her retirement adventure.

PASSED AND ADOPTED by the Board of Directors of the Cosumnes Groundwater Authority, this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by the following vote:

AYES: NOES: ABSENT: ABSTAIN: ATTEST:

CGA Secretary

#### **Cosumnes Groundwater Authority Board of Directors Meeting**

Agenda Date:	March 21, 2022
Agenda Item #:	5
Agenda Item Subject:	Prop. 68 Monitoring Well Cost Share
To:	CGA Board of Directors
From:	Stephen Julian, CGA Staff

# **Background**

A DWR Prop. 68 grant was awarded in March 2020 that included installing monitoring wells. To better understand surface water/groundwater interactions, that support groundwater dependent ecosystems, a multi-depth monitoring well on a DWR owned property adjacent to New Hope Road is proposed for meeting the grant requirements. Well siting and access permitting has taken much longer than anticipated.

# <u>Attached</u>

DWR Grant Agreement (link)

Budget Amendment (link)

Prop. 68 Well Location Map (link)

#### **Discussion**

Update: an extension has been submitted and approved, well installation shall be completed by October 2022 and grant funds expensed by December 2022.

When applying for this grant in 2019, well construction costs were significantly less expensive. Due to the regulatory permitting process and selecting the well location, the timeline was unexpectedly extended, and the project is expected to be approximately \$46,738 over budget. The County of Sacramento has agreed to pay permitting costs of approximately \$20,000 contingent upon CGA covering up to \$7,500. The original budget was \$101,297.

#### **Staff Recommendation**

• Approve up to \$7,500 from the Data Gap (FY 21/22 Total Budget: \$25,000. Spent to date: \$0.) to be spent on this well installation.

# **Cosumnes Groundwater Authority**

#### **Board of Directors Meeting**

Agenda Date:	March 21, 2022
Agenda Item #:	6
Agenda Item Subject:	2021 Cosumnes GSP Annual Report

To:CGA Board of DirectorsFrom:Stephen Julian, CGA Staff

#### **Background**

During the November 29, 2021, CGA Board Meeting, a contract with EKI to complete the 2021 Annual Report was agreed upon.

#### **Attached**

6 - Cosumnes Annual Report WY 2021.pdf

#### **Discussion**

As directed, staff coordinated with EKI to gather data and provide PMA updates. The report has been completed and was submitted to staff on March 16, 2022. The Annual Report will satisfy the regulations set forth by DWR and SGMA. The deadline to submit the annual report is April 1, 2022.

#### **Staff Recommendation**

• Approve and adopt the 2021 Cosumnes GSP Annual Report and direct staff to submit the report to DWR.



# Cosumnes Groundwater Authority Board of Directors Meeting

Agenda Date:

March 21, 2022

Agenda Item #:7Agenda Item Subject:Selection of Semiannual GW Monitoring Service Provider

To:CGA Board of DirectorsFrom:Stephen Julian, CGA Staff

# **Background**

A Request for Proposals was finalized following the February Board meeting. The following entities were contacted or contacted CGA staff in regards to the RFP: Hargis and Associates, Inc.; BSK Associates; Larry Walker and Associates; Blaine Tech Services Inc.; MLJ Environmental; and Dudek.

#### **Attached**

2022.2.18 - RFP - 2022 Monitoring.pdf

Hargis Cosumnes Prpsl GW Mon.pdf

LWA Submittal\_Cosumnes Semi Annual GW Monitoring 03 16 22.pdf

MLJ\_CGA\_Proposal\_22\_0316\_Final.pdf

#### **Discussion**

The monitoring proposals were received from the following:

Hargis and Associates, Larry Walker and Associates, and MLJ Environmental.

# **Staff Recommendation**

Select a contract to perform 2022 groundwater monitoring services.

# Agenda Item #8

# Cosumnes Groundwater Authority Board of Directors Meeting

Agenda Date:	March 21, 2022
Agenda Item #:	8
Agenda Item Subject:	Governance and Outreach

To:CGA Board of DirectorsFrom:CGA StaffDWD Excilitation Summert Services Amplication Under

# **DWR Facilitation Support Services Application Update**

• We are awaiting final approval from the Department of Water Resources to bring on Consensus Building Institute (CBI) for facilitation support. CBI will support staff with meeting preparation, committee development and meetings, and outreach.

# **Board Policies**

• The California Special District Association (CSDA) has sample policies to guide Board operations. Counsel has prepared the attached policies for Board consideration.

# CGA Committees

- Citizen Advisory Committee:
  - Based on Board direction, Staff has prepared the attached formation documents for the Citizen Advisory Committee.
- Projects Committee:
  - The Board has discussed forming a committee to develop a Cosumnes Subbasin Priority Project List to guide implementation of the Cosumnes Subbasin GSP. The CAC application could be easily adjusted if the Board decides to take that approach.

# <u>Attached</u>

- Draft Board Policies (link)
- Citizen Advisory Committee Overview
- Citizen Advisory Committee Application
- Citizen Advisory Committee Code of Conduct

# **Staff Recommendation**

- Adopt the drafted Board Policies.
- Approve the Citizen Advisory Committee Overview, Application, and Code of Conduct and direct staff to solicit applications to potential committee members.
- Form a Projects Committee, comprised of appointees from each GSA, to develop the Cosumnes Subbasin Priority Projects List.

#### Agenda Item #8a

DRAFT

# Cosumnes Groundwater Authority (CGA) Governance and Decision-Making Process



#### Agenda Item #8a

# DRAFT Stakeholder & Public Engagement How to Be Involved and Provide Input



(Refer to **GSAs'** websites for meeting schedule): Submit comments prior to a GSA Board meeting; provide comments at meetings.

(**CGA** meets monthly): Submit comments prior to a meeting for CGA consideration; provide comments at meetings.

**PMA Committee** (meets monthly springsummer 2022): Provide comments at meetings.

**CAC** (meets quarterly): Participate on CAC; provide comments at meetings.

(Ad hocs meet as needed): CGA determines protocols (e.g., open to public?) for each ad hoc. Submit comments to CGA staff prior to a meeting for ad hoc consideration. Attend CGA meetings for ad hoc discussion outcomes.

Public Workshops: Participate in public meetings.

**Stakeholder Briefings**: Contact CGA staff for an informal briefing to your organization

For discussion purposes only.



# **DRAFT** Other Notable Opportunities for Stakeholder & Public Engagement

# **Overall GSP Implementation**

- Annual Reports
- 5-Year Evaluation/Updates
- (Tentative) Spring 2022 Stakeholder outreach conversations to inform early phases of GSP implementation
  - Potentially entails looping back to previously interviewed stakeholders, engaging key voices who have not been actively involved, etc.

# Projects

CEQA public comment periods

# **Management Actions**

Funding – Prop 26 / Prop 218 public comment periods

\*\*Not an exhaustive list!\*\*

For discussion purposes only

# Cosumnes Groundwater Authority Citizen Advisory Committee (CAC) Overview

The Cosumnes Groundwater Authority (CGA) is responsible for implementing the Cosumnes Subbasin Groundwater Sustainability Plan (GSP) to meet the California Sustainable Groundwater Management Act (SGMA) requirements for the Cosumnes Subbasin. The sustainability goal of the Cosumnes Subbasin is to ensure that groundwater in the subbasin continues to be a long-term resource for beneficial users and uses including urban, domestic, agricultural, industrial, environmental, and others. Successful implementation for this long-term effort requires broad and ongoing coordination, collaboration, and engagement. More information about the Cosumnes Subbasin GSP can be found at: CosumnesGroundwater.org.

#### **Purpose:**

The Citizens Adviosry Committee (CAC) for the Cosumnes Subbasin, as established by the CGA Board of Directors, is convened to provide a productive venue for input from and information-sharing among the subbasin's diverse communities and interest. The CAC will serve an advisory role to the Cosumnes Groundwater Authority (CGA) Board of Directors, to inform the Board's implementation of the Cosumnes Subbasin Groundwater Sustainability Plan (GSP).

# **Objective:**

Develop a mutual understanding of and provide feedback on the implementation of the Cosumnes Subbasin Groundwater Sustainability Plan.

# **Anticipated Activities:**

- Quarterly meetings
- Provide feedback on the development and implementation of the Cosumnes Subbasin Priority Projects List
- Review available data regarding groundwater conditions and progress on the implementation of the Cosumnes Subbasin GSP
- Provide feedback on discussions and technical work related to the Cosumnes Subbasin's monitoring network, Undesirable Results, Sustainable Management Criteria, and funding mechanisms
- Identify future information needs
- Discuss and support public outreach and engagement as applicable

# Approach:

- The CGA will share draft materials related to from GSP implementation with the CAC. All draft materials will be informed by CGA Board discussions.
- CAC members will review and discuss draft materials and generate feedback to be shared with the CGA Board.
- Consistent with the Sustainable Groundwater Management Act, the CGA Board will consider whether and how to incorporate CAC feedback. The CGA Board will regularly update the CAC on how its feedback informed its decision-making.

#### **Discussion Focus:**

Each meeting will focus on a topic, or variety of topics, described below. There may be need for additional flexibility on topics.

- Funding Mechanisms
- Projects and Management Actions
- Outreach and Engagement
- Monitoring Network
- Sustainable Management Criteria

#### **CAC Composition:**

The CAC will be structured to reflect a range of interests and perspectives among water users and uses in the Subbasin. The Board will solicit a basic application to residents of the Subbasin. This application will ask for the individual's interest and experience in sustainable groundwater management. The Board will periodically review application. If the Board believes an applicant will be beneficial to the CAC, a formal invitation to join will be extended. CAC members will be expected to follow the CAC Code of Conduct. If the CGA Board find that someone has violated the CAC Code of Conduct, they have the right to remove individuals from their term on the CAC. Discussions of the CAC will be supported by contracted CGA staff, technical consultants (as funding is available), and a facilitation team from the DWR Facilitation Support Services program (if support is granted). The target size of the CAC is 12 people. Members will serve 2year terms. In the initial year some 1-year terms will be offered to strive for staggered changes.

The CGA Board will draw on the following criteria when identifying CAC members:

- Demonstrated interest in sustainable groundwater management
- Ability to serve as an effective information conduit to others within the subbasin, both in terms of disseminating information and gathering broader input
- Demonstrated commitment to engaging in constructive dialogue with others
- Availability to attend CAC meetings on a regular basis

Additionally, invitations to the groups listed below may be extended from time to time if relevant topics are planned for discussion at specific meetings:

- <u>NGOs:</u> Cosumnes Coalition, The Nature Conservancy, Environmental Defense Fund, ECOS, California Sportfishing Protection Alliance
- <u>STATE/FED AGENCY:</u> California Department of Fish and Wildlife, U.S. Fish and Wildlife Service, National Marine Fisheries Service, and Bureau of Land Management (Cosumnes Preserve)
- <u>LOCAL AGENCY:</u> Sacramento-Amador Water Quality Alliance, RD-800, Sacramento County Farm Bureau, Sacramento County Cattleman's Association,
- <u>TRIBAL</u>: Wilton Rancheria, Ione Band of Miwok Indians, Jackson Rancheria Band of Miwok Indians, and others
- Representatives from the South American and Eastern San Joaquin Subbasins

#### **Ground Rules:**

The CAC will generally rely on the ground rules outlined in the Cosumnes Groundwater Authority agreement and the Board's policies, with emphasis on these points:

- The CAC is an advisory body. All final decisions will be made by the CGA Board.
- Focus on developing credible and timely information and understanding
- Foster thoughtful exchange of information and perspectives
- Identify areas of common interests and approach
- Consensus seeking

# **Roles and Responsbilites:**

CAC members shall:

- be able to demonstrate a general knowledge of and involvement in the activities of priority interest related to the Cosumnes GSP and SGMA.
- review the CAC Overview (this document), CAC Code of Conduct, the Cosumnes Subbasin GSP website, and other documentation to become familiar with the current issues and their background.
- attend meetings adequately prepared to engage meaningfully in discussions.
- engage in CAC and GSP activites in accordance with the CAC Code of Conduct and other CGA governance documents, as applicable.
- be expected to commit to a 1- or 2-year tearm. Terms can be extended based on the mutal agreement of the CGA Board and CAC member.

# **Anticipated Work Product:**

We anticipate a series of presentations to the CGA Board summarizing the CAC's key perspectives, recommendations, and areas of agreement and divergence on each of main topics discussed.

# **Anticipated Timeline:**

March 2022:

• Development of CAC Overview, Code of Conduct, and Application

# April 2022 – May 2022:

• Selection of CAC Members

May 2022 – June 2022:

• First CAC Meeting

#### Agenda Item #8d

#### Cosumnes Groundwater Authority Citizen Advisory Committee

#### **Committee Member Application**

The Cosumnes Groundwater Authority (CGA) is soliciting applications for membership on the CGA Citizen Advisory Committee (CAC). The CAC will serve as an advisory role to the CGA Board of Directors and provide direct feedback on implementation of the Cosumnes Subbasin Groundwater Sustainability Plan (GSP). Members will develop a mutual understanding of and provide feedback on a variety of aspects of the GSP including, but not limited to, funding mechanisms, projects and management actions, outreach, monitoring, and more. It is anticipated that the CAC will meet once quarterly.

If you are interested in serving on the CAC, please review the Cosumnes Subbasin GSP website, review the CAC overview, complete this application, and submit it to CGA Staff. The Application may be submitted in person to staff, mailed USPS, or emailed to the address below. Staff will then work with the CGA Board to put the consideration of new members on an upcoming agenda of the Board. Applicants will be invited to participant at that meeting but are not required to attend. You will be advised by the Board if you are appointed to serve as a CAC member.

Austin Miller, 8770 Elk Grove Blvd., Elk Grove, CA 95624 Phone: 916-526-5447 Email: Austin@SloughhouseRCD.org

.....

NAME: \_\_\_\_\_

RESIDENCE ADDRESS:

BUSINESS OR MAILING ADDRESS: \_\_\_\_\_

PHONE (DAYTIME): \_\_\_\_\_\_ PHONE (EVENING): \_\_\_\_\_

Please provide a brief description of your background and qualifications and any other relevant documents you believe support your eligibility and nomination, including relevant experience and/or education, with particular emphasis on factors that demonstrate an interest in groundwater conservation, an ability to serve as a information conduit to a wider community of water users, and a demonstrated commitment to productive and collaborative dialogue. (Please include additional pages as needed.)

# Cosumnes Groundwater Authority Citizen Advisory Committee Code of Conduct Presented as Draft: February 11, 2022

Members of the Cosumnes Groundwater Authority's Citizen Advisory Committee hereby agree to abide by the following:

- 1) Members will treat all persons in a fair and respectful manner when participating in the Board's activities and meetings, or related meetings with other groups, political entities, or organizations. Activities includes phone calls, digital meetings, and correspondence.
- 2) Members will act at all times in accordance with all applicable laws of the U.S.A. and the State of California in the performance of their duties.
- 3) Members will refrain from abusive conduct, including verbal attacks upon the character or motives of other Members, the CGA Board and staff, other groups, political entities, or the public.
- 4) Members will abide by the processes and rules established by the Board and this Code of Conduct.
- 5) The Committee exercises authority only collectively as a Committee. Individual members will not state that a matter is the Committee's policy, position, or opinion on a matter unless the matter has been previously approved by a majority of the Committee.
- 6) When speaking with the media, elected officials, or general public, CAC members are asked to represent only their own individual views (unless, as previously mentioned, the Committee has previously approved the matter by a majority of the Committee). CAC members should refer all press inquiries to CGA Staff.
- 7) Members will keep confidential CGA information that has been provided to them in confidence. Board members will not disclose confidential information without proper authorization from the Board as a whole or use such information to advance their personal, or private, financial interests.
- 8) As a consequence of violation of this Code of Conduct, the first violation shall result in a written warning to the member which states the facts of the violation. A second violation shall result in removal from the CGA Citizen Advisory Committee. Each violation should be documented in writing and approved by the majority of the Board.

I have read and agree to abide by this Code of Conduct.

Committee Member

# Cosumnes Groundwater Authority Board of Directors Meeting

Agenda Date:	March 21, 2022
Agenda Item #:	9
Agenda Item Subject:	Grant Applications and Letters of Support
To:	CGA Board of Directors
From:	CGA Staff

# **Background**

To support CGA efforts, staff has identified the following funding opportunities:

Grant Opportunity	Applicant	Funds Requested For	Amount Requested	Match	Staff Recommended Actions
CA Department of Conservation Multibenefit Land Repurposing Program	CA Association of Resource Conservation Districts (CARCD)	Project development, outreach, implementations, etc.	~\$12mil	None.	• Submit a letter of support to CARCD for their DOC MLRP application.
CA Department of Conservation Multibenefit Land Repurposing Program	Regional SANS	Regional Environmental Impact Report	~\$5mil	None.	• Submit a letter of support to Regional SANS for their DOC MLRP application.
<u>Special District Leadership</u> <u>Foundation Technology</u> <u>Grant</u>	Cosumnes Groundwater Authority	Technology	\$3,000	None.	• Direct staff to apply for the SDLF Technology Grant
The Campbell Foundation Grant	Cosumnes Groundwater Authority	General/Technical Support	\$25,000	None.	• Direct staff to apply for the Campbell Foundation Grant
Bureau of Reclamation Cooperative Watershed Management Program	Cosumnes Groundwater Authority	Committee Support (CAC, SWAG). Cone of Depression Project Development.	\$200,000	None	• Direct staff to apply for the Bureau of Reclamation Grant